

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

846



**FROM:** Economic Development Agency      **SUBMITTAL DATE:** February 26, 2003

**SUBJECT:** Desert Resorts Regional Airport Ramp & Taxiway Design and Construction

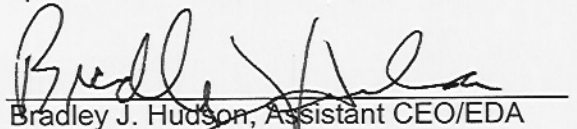
**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached Consulting Services Agreement between the County of Riverside and Mead & Hunt, Inc. and authorize the Chairman to execute the contract documents;
2. Authorize the Assistant County Executive Officer/Economic Development Agency (Assistant CEO/EDA) to accept grants under the Federal Airport Improvement Program (AIP) for the Ramp and Taxiway Construction Project at Desert Resorts Regional Airport; and
3. Authorize the Assistant CEO/EDA to apply for and accept State-supplied matching funds, and apply for and accept any necessary grant amendments for this grant project.

**BACKGROUND:**

The current Master Plan and Environmental Impact Report for Desert Resorts Regional Airport provides for a heavy-duty apron at Runway 17/35, which was recently extended. A grant application has been submitted to the Federal Aviation Administration (FAA) and matching funds will be obtained from State and local funds. The taxiway design needs to be completed in order to more accurately determine the anticipated cost, proceed with the grant application, and complete the work in the airport's off-season.  
(Cont'd)

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DML:RF:KD

  
Bradley J. Hudson, Assistant CEO/EDA

**FINANCIAL DATA:**

CURRENT YEAR COST: \$111,500  
NET COUNTY COST: \$0  
BUDGET ADJUSTMENT: NO

ANNUAL COST \$0  
IN CURRENT YEAR BUDGET: YES  
FOR FY: 02/03

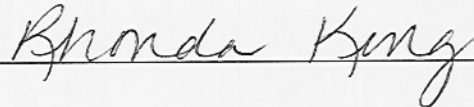
COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: NO

SOURCE OF FUNDS: FAA AIP Grant, State Grant Funds, and Aviation Division Capital Improvement Funds

**C.E.O. RECOMMENDATIONS:**

**APPROVE**

County Executive Officer Signature: \_\_\_\_\_



Department Recommendation:  Consent  Policy  
Per Executive Office:  Consent  Policy

Prev. Agn. Ref.  
None

Dist.  
4<sup>th</sup>

AGENDA NO.

3.11

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

**BACKGROUND:**

Mead & Hunt, Inc. (formerly Shutt Moen Associates) was selected to provide engineering services for projects at Desert Resorts Regional Airport in accordance with Board Policies A-18 and H-7, and FAA Advisory Circular 150-1500-14B. Due to the firm's level of familiarity with Desert Resorts Regional Airport, staff proposes to have Mead & Hunt, Inc. provide engineering services for the upcoming ramp and taxiway project. The FAA has verbally concurred with this request.

The fee estimate for engineering services is \$111,500, which represents less than 9% of the total project cost of \$1.3 million. The fee estimate includes additional engineering services not-to-exceed \$15,000, which may be authorized by the Assistant CEO/EDA on a time and expenses basis.

The engineering services contract will provide for design of the taxiways and ramp in accordance with the approved Master Plan. This will include a cost estimate, so that the work can be accomplished in a timely manner when grant funds become available.

FAA staff has indicated that a grant will be offered for the project, and the grant will need to be accepted and returned to the FAA immediately in order to preserve the availability of funds. Therefore, Staff requests that the Board authorize the Assistant CEO/EDA to accept the FAA AIP grant as soon as it is offered.

The project is included in the County's Airport Capital Improvement Budget for FY 02/03 and 03/04. The project will require matching funds of ten percent (10%), and staff is requesting that the Board authorize the Assistant CEO/EDA to apply for and accept State-matching funds for this project, and to apply for and accept any necessary grant amendments. Approval of this request will ensure that the County's airports will continue to receive maximum benefit from federal and state grant funds.